

**Annunciation of the Virgin Mary
14020 Private Drive 2083
Saint James, MO 65559**

**Mission Council Meeting Minutes
Sunday, December 10, 2017**

Present: Fr. Joel Wilson, Priest-in-Charge, Jean Rohal (Treasurer), Nadia Nasser (Secretary), Lisa Ours, Linda Wells

Absent: None

Start Time:

Secretary

- Minutes from annual meeting approved.

Treasurer's Report

- Jean stated that deposits in bank are not recorded in bookkeeping system, so Fr. Joel will teach her how to do this on Friday. Financially, Jean stated that we are in good shape.
- Jean stated that we have several accounts for checking and savings, and we need to move designated funds for planting grant in the planting grant savings account so that we can match that.

Priest's Report

- **Mission Council Overview:** Fr. Joel summarized that we now have 4 people on mission council, roughly in accordance with our 40-person average attendance. Father also emailed and provided physical copies of the Statute of the OCA.
- Fr. Joel provided a list of responsibilities for each position on the Mission Council. He stated that, in accordance with the Bishop's advice, we are beginning to delegate a greater number of tasks to a wider variety of people within our community.
- Fr. Joel passed around a Parish Council confirmation form to be signed, collected, and then submitted to the Bishop. Fr. Joel also provided members with guidelines for background checks and the Policies, Standards, and Procedures (PSPs) for sexual misconduct in the OCA.
- Fr. Joel passed around the 2018 church planting grant contract requirement form, which was signed by council members.
- Fr. Joel re-introduced the topic of the Mission's lack of space, stating that he will be speaking with Pastor Marshall next door after the holidays.
- Fr. Joel stated that, in early 2018, we will begin to form different groups within the Mission in order to train people for various responsibilities. Fr. Joel would like to appoint people within each group to lead and report on them.

- Fr. Joel mentioned the Slater family, who are preparing for baptism at the beginning of January.

Action List:

- **Metrical Book:** Fr. Joel stated that we are waiting on physical copies of the OCA Metrical book. It will be the Secretary's responsibility to fill in details on these forms.
- **Website:** Fr. Joel stated that he is still working on the website. Fr. Joel also mentioned that the website will have a centralized page for donations.
- Jean brought up scheduling for Mission Council meetings. All agreed that one Sunday per month should be designated in advance as a meeting date. Fr. Joel proposed the second Sunday of the month and all members agreed.
- Fr. Joel outlined plans for Nativity.
- Fr. Joel ended the meeting with "It is truly meet..." and dismissal.

End Time: